



HUMANE SOCIETY OF THE BVI

TUESDAY, 20 APRIL 2021, 5PM – 7:30 PM
Humane Society of the BVI, Johnson's Ghut

ATTENDANCE

Nancy Pascoe, Nigel MacPhail Kirstie Palmer, Els Kraakman, Amanda McKenna, Sophie Feuerstein, Vijay Bissoondutt,

AGENDA

Financial Statement 2020

- Draft Financial Statement were presented by Vicki O'Connell and Matthew Van Nierop of Baker Tilly.
- Vet costs was lower compared to 2019: Large portion of 2018 vet bill was paid in 2019
- Food costs was lower compared to 2019: We now order all our food in Puerto Rico, which is cheaper. Donation of Greater Good in 2019 was valued at \$22,717.20, but was expensive brand. If same donation would have been Pedigree, it would have been valued at approx. \$5,000
- Shelter Overheads was higher compared to 2019 as we purchased 28 dog beds and 40 crates
- Nigel to adjust Net assess to reflect restricted cash, which are donations towards new building and to adjust steel structure value to \$50,000 (1) Kirstie and Sopia to sign adjusted Financial Statements 2020 for approval (2)

Agriculture department

- Nancy, Sophie, Els and Vijay had a meeting with Theodore James (TJ) of Agriculture & Fisheries (DOAF) on Saturday April 17 at the shelter. TJ wants us to finalize MOU for his approval. We can include in the MOU that THS becomes an official animal pound for dogs and cats, The THS Shelter manager becomes an authorized Animal Control Officer and THS can offer Dog Registration to the public. With this MOU we can apply for approval of MOU and decision for financial aid from BVI Government to cabinet. Els to adjust MOU and send to Colin for review (3) Nancy and Sophie to apply for decision with cabinet (4)

Dog Show

- Dog Show is organized for May 1st at Captain Mulligans in Nanny Cay.
- Els to invite Governor for judge "Best of Show". Nancy to invite prominent BVI ministers/politicians (5)
- Vijay to arrange picture of the belated dog Piper (6) Els to arrange certificate for Piper for all his services to the BVI community (7).
- Nancy to arrange permission to hang our 3x8 banner on Festival Ground fence (8)
- All other organization via whatsapp and on Dog Show Contact list on dropbox

New Building

- Total donations for new building still \$147,000. Approval by Town and Planning has been received, we now need approval by Building Authority.

- Our Architect Thor Downing and Civil Engineer Chris Conway advise us to use buried foundations instead of proposed slab foundation to be strong enough for uplift of steel building. GK Constructions has estimated costs of buried foundation to be \$50-80k more than slab foundation. Amanda and Kirstie to check with Meridian Constructions for a second opinion. (8)
- The board decided that using the steel building for our new shelter is costing too much and we do not have any outlook on more donated funds for the estimated \$450k costs for the new build. The Board decided to change plans to a few small traditional concrete and blocks buildings with open plan for kennels and runs, like we currently have. We can use the materials of the steel building we have. These new plans will reduce the building costs drastically and allow us to start building soon but also realistically give us a better plan to finish the entire build with more donations. Nancy to make an appointment with Thor Downing to explain our decision and see how we can move forward with traditional build of shelter (9).

OTHER

- Sophie & Amanda to arrange cleaning of shelter grounds with volunteers (10)
- Vijay and Kirstie to look into Heart Worm preventative shots for dogs with Dr. Martin (11).

TASK LIST

1	Nigel	Adjust 2020 Financial Statements and circulate new draft
2	Kirstie & Sophie	Sign 2020 Financial Statements for approval
3	Els & Colin	Adjust MOU with DOAF
4	Nancy & Sophie	Apply for decision MOU and financial help with cabinet
5	Els & Nancy	Invite Governor and BVI ministers/politicians for Dog Show
6	Vijay	Arrange picture Piper
7	Els	Arrange certificate for Piper
8	Nancy	Arrange permission banner for Festival Grounds
9	Nancy	Arrange appointment with Thor Downing
10	Sophie & Amanda	Arrange shelter clean up
11	Vijay & Kirstie	Contact Dr. Martin about HW shots for dogs

NEXT BOARD MEETING

To be determined.