



HUMANE SOCIETY OF THE BVI

THURSDAY 15th AUGUST 2019, 5:30PM-9:00PM
HS Animal Shelter

ATTENDANCE

Colin Riegels, Nigel MacPhail, Nancy Pascoe, Kirstie Palmer, Els Kraakman, Amanda McKenna, Vijay Bissoondutt, Gerard Kraakman

AGENDA

Approval of last board minutes.

- Approved
- Els to put approved minutes on website (1)

Termination of Lease

- Letter from Shirley & Co Ltd of 30 July 2019 (attached). we are required to vacate our current premises by 31 December 2019
- Colin to ask for letter 5 January 2018 as mentioned in letter (2)
- Colin to ask for meeting with the Board of Shirley & Co for extension of lease to give more time to build new building (3)
- Kirstie to inform CCC and PAW-BVI in person (4)
- Els & Gerard to inform Rob Fernandez by phone (5)
- Colin to draft a public announcement (6)
- Els to update plans with existing cages and outside dog runs (7)
- Els & Gerard to ask for quotes from construction companies (8)
- Els to make business plan for new shelter for potential donors (9)
- All to suggest people to request donations (10)
- Nancy to give contact details of Mr Spencer B Haber as potential donor (11)
- Nancy to check with Town & Country Planning Department to update our approved plans (12)

Finances

- 2018 Financial Statement drafted by Baker Tilly (Nigel) to be approved by all (13)
- Nigel and Nancy to request new NPO certificate 2018-2019 (14)

Fundraising

- New smaller fundraise event to be planned for end October, beginning November by Fundraise Committee.

TASK LIST

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| 1 | Els | Put approved minutes July 2 on website |
| 2 | Colin | Ask for letter 5 January 2018 Shirley & Co |
| 3 | Colin | Meeting with Shirley & Co to ask for extension lease |
| 4 | Kirstie | To inform CCC and PAW BVI |
| 5 | Els & Gerard | To inform Rob Fernandez |
| 6 | Colin | To draft public announcement |
| 7 | Els | Update plans |
| 8 | Els & Gerard | request quotes construction companies |
| 9 | Els | make business plan for new shelter |
| 10 | All | Suggest list of potential donors |
| 11 | Nancy | contact details Mr Haber |
| 12 | Nancy | Check T&C Planning to update approved plans |
| 13 | All | Approve 2018 Financial Statements |
| 14 | Nigel & Nancy | request new NPO certificate |

NEXT BOARD MEETING

To be determined.

Copy of letter from Shirley & Co Ltd:

SHIRLEY & CO LTD
Johnson's Ghut Estate
P.O.Box 3122
Road Town, Tortola, BVI Vg110

30 July 2019

Mr Colin Riegels
Chairman of the Board
BVI Humane Society
Johnson's Ghut Estate
Tortola, BVI Vg110

Dear Mr. Riegels,

We write to serve notice as the Board of Shirley & Co has elected to no longer allow the Society to occupy the Premises located at Johnson's Ghut Estate as of 1st January 2020

I remind you, as stated in our letter of 5th January 2018, that the Shelter does not conform to the intended future development of the property, we therefore request you demit the premises by the above stated date

We do regret having to end this long-standing relationship, as it has been a pleasure to accommodate the Shelter all this time. We extend sincere best wishes and continued success as you establish a new home.

With kind regards,


Theresa Shirley-Frett