



HUMANE SOCIETY OF THE BVI

TUESDAY, DECEMBER 3rd 2019, 5:30PM-9:00PM
VISAR Conference Room

ATTENDANCE

Nigel MacPhail, Nancy Pascoe, Kirstie Palmer, Els Kraakman, Amanda McKenna, Sophie Feuerstein, Vijay Bissoondutt,

AGENDA

Approval of last board minutes.

- Approved
- Els to put approved minutes on website (1)

Termination of Lease

- 2 Quotes received. Meridian cheapest at \$400k, but lot of things not included.
- Fundraising so far has raised \$10,500 at gofundme and another \$61,000 from private donations, so \$71,500 total
- Colin to ask for meeting with the Board of Shirley & Co for extension of lease to give more time to build new building (2)
- Els to give Colin plans, quotes and other details (3)

Donations New Building

- List of potential donors/sponsors are discussed (tasks 4-14)

Fundraising events

- Bonfire Beach party raised \$3k
- TAG wine tasting Dec 6. Vijay and Sophie represent (16)
- Mulled Wine Night Dec 13. Proudly African donated wine and prosecco, Grape Expectations donated mince pies. La Baguette donated cookies. Nancy to make mini minced pies (17) Els to make dog minced pies (18) Liz to make mulled wine.
- Xmas market at Nova, Oil Nut Bay. Els and Amanda will represent (19)
- Gaming Night Feb 8. Els to make save the date and banner (20)
- Quiz Night at Bamboushay. Organized by Julie. All volunteers to attend

New Board Member

- All approved Sophie Feuerstein as new board member. Colin and Sophie to arrange paperwork (21)

Canines, Cats and Critters

- Kirstie and Colin to propose an MOU for better communications and agreements (22)
- Nancy to give MOU samples (23)
- Monthly vet bill needs to be lower (approx. \$1,000) looking into cheaper vaccinations, dewormers and tests.
- Kirstie & Els Order medical cards (24)

NPO

- Nancy to pay fees and answer final questions about finances. (25)

OTHER

- New signature Els at First Caribbean Bank: All paperwork filed, Nigel to follow up (26)
- Order In treatment cards on cages, so visitors now a cat or dog is sick/ quarantine/ not available.
- Everybody come up with FAQ regarding the new building (27)

NEXT BOARD MEETING

To be determined.

TASK LIST

1	Els	Put approved minutes August 15 on website
2	Colin	To inform Shirley & Co about progress and ask for extention
3	Els	To update Colin with plans etc
15	Nancy & Vijay	Meeting Dec 4 Department of Agriculture
16	Vijay & Sophie	Represent HS at TAG wine tasting
17	Nancy	Make mini mince pies
18	Els	Make minced pies dog treats
19	Els & Amanda	Represent HS at Xmas market Nova Dec 22
20	Els	Design Save the date and order banner Gaming Night
21	Colin & Sophie	Arrange paperwork for new board member
22	Colin & Kirstie	Make MOU proposal for CCC
23	Nancy	Give MOU samples
24	Kirstie & Els	Order medical cards
25	Nancy	Pay NPO fees and finalize application 2017 2018
26	Nigel	Follow up First Caribbean bank signature Els
27	Everybody	FAQ regarding new building