



HUMANE SOCIETY OF THE BVI

MONDAY, 28 FEBRUARY 2022, 5:30PM – 6:30 PM

Humane Society of the BVI, Johnson's Ghut

ATTENDANCE

Nancy Pascoe, Nigel MacPhail Kirstie Palmer, Els Kraakman, Amanda McKenna, Vijay Bissoondutt, Sophie Feuerstein (per zoom meeting)

AGENDA

Financial Statement 2021

- Because we received over \$250,000 in income we will need to get the books audited this year. Nigel has found BDO willing to do the audit and they will donate BDO's audit services for the audit of the financial statements of 2021. Unfortunately they will not be able to do that until the second half of 2022. Nigel + Nancy to request extension with NPO board (1)
- NPO certificate for 2022 has been applied for. No certificate yet.
- Els has finished 2021 bookkeeping, with a few checks still needed and will send to Nigel/Baker Tilly for review before it goes to BDO (2)

AGM

- The board agreed to hold an AGM when we are breaking ground as a community meeting and party. Date to be determined. Colin and Nancy are the shareholders of THS and we don't have membership (yet)

Dog Show and Gaming Night

- Dog Show is planned for May 14th at Captain Mulligans in Nanny Cay. Amanda to check with Alison of Mulligans for availability (3). Banners and flags need to be ordered 5 weeks in advance, so sale of banners and flags + designs should be in by April 11 latest.
- Gaming Night is planned for July 2 or July 9. Amanda to check with Nanny Cay for availability (4)
- Els and Amanda to put save the date on social media (5)
- Fundraise committee will organize the 2 events (6)

New Building

- Plan package from Els have been submitted by Thor and Nancy to Country and Town Planning and have been approved on February 17.
- Structural drawings are needed to get building approval and estimates from construction companies. Els to arrange structural drawings via Thor Downing by Chris Conway of CSE engineering. Estimate of structural drawings needed first (7)
- Agreed is to wait with announcement of start of new building until a) structural drawings are approved and b) Construction company has been chosen based on estimates and c) a start date has been agreed on

OTHER

- 1First bank account has been opened and online banking is now possible. Els to look for online credit card payments (8) Paypal, Stripe, Pineapple, and others
- Amanda has a lot of coins (estimate value around \$2k) from collection tins. Chris Ball and Jill are collecting still. Nancy to check if we can bring coins to bank without roling them (9).
- Uncle Harry is hired part time to help with dog walking for 2 hours a day, for \$7 per hour, Monday till Friday. He will be temporarily work for 4 hours a day to help with shelter maintenance and cleaning. Agreed is that we will invest to a minimum in maintenance of the old building, only what is needed for the safety and welfare of the animals. Uncle Harry is retired and does not have to pay Soc Sec, NHI. Nigel to check how he should be booked in bookkeeping (10). Vijay to keep track of hours and pay uncle harry with check and receipt (11).
- We are looking into organizing a Spay and Neuter Drive on March 24 and 25 organized by the Humane Society and Aimee Goodwin of Student Rescue Project organization from Vermont. Dr. Latisha Martin will be main vet for surgery and promised to give estimate of cost for 25-30 animals of the shelter, BVI community and maybe PAW. Student Rescue Project will cover cost and will bring students to help with the organization. They will also bring crates and medicines. Vijay to follow up with Dr. Martin (12)
- ARC is building a new animal shelter in Virgin Gorda. CCC sends vets twice a week to Virgin Gorda. New vet arrived on island (not a believer)

TASK LIST

1	Nigel + Nancy	Request extension with NPO board before July 1 st
2	Els	Send 2021 bookkeeping to Nigel for review
3	Amanda	Check with Mulligans for Dog Show May 14 th
4	Amanda	Check with Nanny Cay for Gaming Night July 2 nd or 9 th
5	Els & Amanda	Put save the date on social media
6	Fundraise Committee	Organize Dog Show and Gaming Night
7	Els	Arrange structural drawings with Thor and Chris
8	Els	Check for best online credit card payments
9	Nancy	Check with banks to deposit coins
10	Nigel	Check how to book Uncle Harry in bookkeeping
11	Vijay	Track hours Uncle Harry and pay with check + receipt hours
12	Vijay	Follow up with Dr. Martin

NEXT BOARD MEETING

To be determined.