



HUMANE SOCIETY OF THE BVI

WEDNESDAY, 13 JANUARY 2021, 5PM – 7:30 PM

Humane Society of the BVI, Johnson's Ghut

ATTENDANCE

Nancy Pascoe, Kirstie Palmer, Els Kraakman, Amanda McKenna, Sophie Feuerstein, Vijay Bissoondutt,

AGENDA

Approval of last board minutes.

- Approved
- Els to put approved minutes on website (1)

Agriculture department

- We would like to continue our conversation of MOU with Department of Agriculture and Fisheries (DOAF) Nancy to follow up on our proposed MOU and make appointment (2)

Finances / NPO

- New NPO certificate application for 2021 has been completed by Nigel and Nancy will submit (3)
- 2020 Bookkeeping is almost completed by Els (December is still not entered) and Els will give Nigel/Baker Tilly all necessary numbers to make 2020 Financial Statement (4)
- HS needs more funds for running cost shelter.

New Building

- Total donations for new building to +/- \$147,000 which is \$30,000 short for Phase 1 of new build (Clear land, concrete foundation + floor and erect the steel building).
- Nancy to check with Town and Country Planning for approved plans and to start the re-approval process (5)
- Nancy to get prove of ownership Josiah's Bay land (6)
- Thor Downing is living abroad now. Els to email Thor Downing to help with new plans approval (7)
- Amanda and Kirstie to contact Meridian and GK Construction for new estimates for phase 1 only (8)
- Start date of Phase 1 is now planned for mid 2021

Fundraising events

- Gaming Night is postponed until further notice due to Covid-19. Amanda to inform Nanny Cay (9)
- Dog Trust Grant is denied
- Bonfire Beach Party date set at February 20. Amanda to contact Bonfire Bliss (10)
- Dog Show date set at April 10. Amanda to contact Mulligans (11)
- Rite Way manager Neil wants HS part in store. Vijay to make appointment to discuss (12)
- New event idea: Canine & Cardio with Lisa Adamson. Kirstie to set date with Lisa (13)
- New event idea: Posh dinner, masquerade ball. Fundraise committee to figure out details (14)

Community service / Dog walking

- No more than 5 older kids on 1 day. Kids must be on time and on appointment.
- Younger kids accompanied by parents on appointment only and when Vijay is present, preferably in afternoon after cleaning.

OTHER

- Sophie has found the best microscope plus supplies for fecal examination in the shelter. Els to order (15)
- HS is supporting PAW dog walking event on Jan 31 with our volunteer dog walker team. Donation will be raised by sponsoring walkers. T-shirts are made for this event, which can be used for other events as well.
- Els & Sophie looking into more grant applications.

TASK LIST

1	Els	Put approved minutes 21 August 2020 on website
2	Nancy	Follow up on proposed MOU and make appointment DOAF
3	Nancy	Apply for NPO certificate 2021
4	Els & Nigel	Arrange 2020 Financial Statement
5	Nancy	Get approved plans from Town and Country Planning
6	Nancy	Get prove of ownership land
7	Els	Contact Thor Downing
8	Amanda & Kirstie	Contact Construction Companies for new quotes Phase 1
9	Amanda	Inform Nanny Cay of postponed Gaming Night
10	Amanda	Contact Bon Fire Bliss
11	Amanda	Contact Mulligans
12	Vijay	Contact Neil of Rite Way
13	Kirstie	Contact Lisa Adamson
14	Fundraise Committee	Come with details for Masquerade ball
15	Els & Sophie	Order microscope and supplies
16	Els & Sophie	Grant applications

NEXT BOARD MEETING

To be determined.