



HUMANE SOCIETY OF THE BVI

MONDAY, 20 OCTOBER 2022, 5:00 PM – 6:30 PM

Humane Society of the BVI, Johnson's Ghut

ATTENDANCE

Nancy Pascoe, Nigel MacPhail, Sophie Feuerstein, Els Kraakman, Amanda McKenna, Vijay Bissoondutt.

AGENDA

Overcrowded Shelter

- Sophie, Els and Amanda had a meeting with Vijay on August 23 2022 to discuss performance and problems of overcrowded shelter
- Unfortunately, this year has shown more adult dogs coming in than adopted out, which results in too many dogs in outside pens, which is causing aggression and in some cases death by dog fighting.
- Vijay needs to stay active with Euthanasia of sick, aggressive, and unadoptable dogs to keep numbers down. This according to our Euthanasia policy. Board members to help with decision making. Goal is to have 4 or less dogs per pen and to keep 1 or 2 cages free for incoming dogs.

New Building

- Structural drawings were finished by Systems Engineering on October 13 2022 and send to Thor Downing the same day, so he can apply for approval of building authority. Els to follow up with Thor (1)
- Delay was caused by DDM weather station located halfway our land, where the new building will be located. DDM has been given notice on 5 September 2022 to remove the weather station on or before 4 December 2022 (90 days), which they have confirmed per email.
- After approval of building authority, construction quotes will be requested and estimated start of built is January 2023.

MOU with DOAF

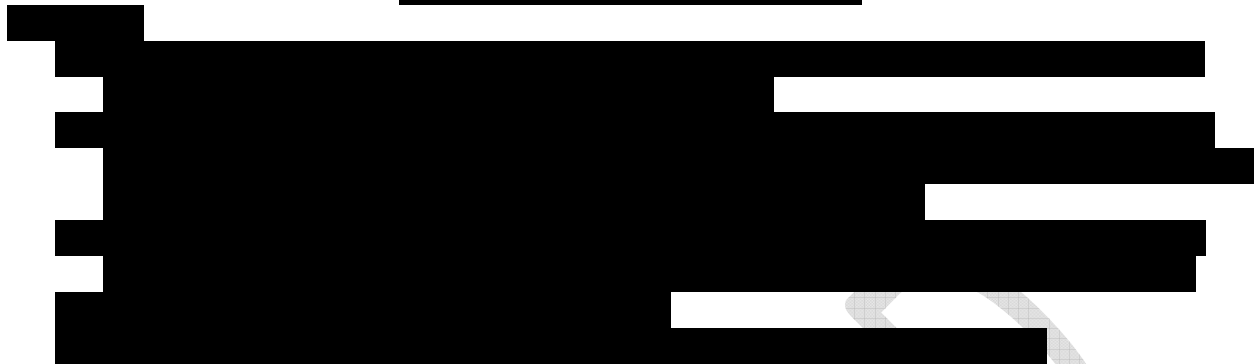
- New law has been approved and Nancy to follow up with DOAF to finalize MOU (2)

Financial Statement 2021

- Els and Nigel are in contact with Joanne Algar from Baker Tilly and Rosana Llanda from BDO to get our 2021 financial Statement audited. BDO has received all requested information.
- Nancy and Nigel to apply for new NPO certificate as soon as audit is completed (3). Due 9 December 2022

Fundraising

- Mince Pie and Mulled Wine Night is set for the 9th of December. Els & Amanda to make and post event flyer (4). Amanda will reach out to Carol from Carol Music to see if the children can play again (5).
- Christmas Quiz Night at Bamboushay is set for 14th of December. Els & Amanda to make and post flyer for event (6).



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OTHER

- Nancy to check new development of injectable sterilization and if Vijay can do the procedure (10)
- Nancy to investigate Vet Tech training for Vijay (11)

TASK LIST

1	Els	Follow up with Thor Downing approval of building authority
2	Nancy	Follow up with DOAF to finalize MOU
3	Nancy and Nigel	Apply for new NPO
4	Els & Amanda	Make and post flyer Mulled Wine Night
5	Amanda	Contact Carol Music
6	Els & Amanda	Make and post flyer Christmas Quiz Night
7	Els	Update payroll excel sheet
8	Els	Write Job Description Shelter Manager
9	Sophie, Els and Amanda	Follow up performance meetings
10	Nancy	Investigate injectable sterilization
11	Nancy	Investigate vet tech training

NEXT BOARD MEETING

To be determined.